

PART 1 - PUBLIC

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**Decision Maker:**      **General Purposes and Licensing Committee**

**Date:**                    **27<sup>th</sup> May 2010**

**Decision Type:**      Non-Urgent                    Non-Executive                    Non-Key

**Title:**                    **LICENSING SUB-COMMITTEE: SCHEDULE OF MEETINGS**

**Contact Officer:**      Richard Millar, Democratic Services  
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**Chief Officer:**        Mark Bowen, Director of Legal, Democratic and Customer Services

**Ward:**                    N/A

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1.    Reason for report

- 1.1   The Committee is requested to consider the proposed schedule of meetings of the Licensing Sub-Committee for the period June to November 2010. (The schedule is being prepared and will be available before the meeting.)
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2.    **RECOMMENDATION**

- 2.1   **That, subject to any amendments, the schedule of meetings of the Licensing Sub-Committee for June to November 2010 be approved.**

### Corporate Policy

1. Policy Status: Existing policy.
  2. BBB Priority: Safer Bromley.
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### Financial

1. Cost of proposal: No cost
  2. Ongoing costs: N/A.
  3. Budget head/performance centre: N/A
  4. Total current budget for this head: £N/A
  5. Source of funding: N/A
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### Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
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### Legal

1. Legal Requirement: No statutory requirement or Government guidance.
  2. Call-in: Call-in is not applicable. The report does not involve an Executive decision.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 Twice a year the Committee receives a six-monthly schedule of Licensing Sub-Committee meetings. The schedule for the next six months (June to November 2010) is being drawn up along similar lines to those previously prepared.
- 3.2 In accordance with the Licensing Act 2003, only Members of this Committee may serve on meetings of the Licensing Sub-Committee or act as substitutes thereon. Whilst proportionality is not required under the above Act, since the inception of these arrangements, and in keeping with the Committee's wishes, it has been applied where practical. Licensing Sub-Committees are currently scheduled on the basis of two Majority Group Members and one Minority Group Member for each meeting. The continuation of this arrangement was agreed by the Committee on 8<sup>th</sup> April 2009 (Minute 116) but on the basis that officers should not be required to maintain this balance in seeking to fill vacancies due to the unavailability of scheduled Members.
- 3.3 All the meetings are to be held in the daytime; the morning session starting at 10.00 am and the afternoon session at 2.00 pm with pre-meetings at 9.45 am and 1.45 pm, respectively. All the dates to be set out in the schedule will cover both sessions although it is anticipated that there will be occasions when the afternoon session is not required. In line with the existing arrangements, Members are asked to notify the Legal, Democratic and Customer Services Department as soon as possible of meetings of the Sub-Committee where they are unable to attend as allocated.
- 3.4 The next schedule is being drawn up and will be available before the meeting.

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| <b>Non-Applicable Sections:</b>                       | Policy/Financial/Legal/Personnel Reports to the GP&L Committee on 21 <sup>st</sup> May 2008, 15 <sup>th</sup> October 2008, 8 <sup>th</sup> April 2009, 21 <sup>st</sup> May 2009 and 2 <sup>nd</sup> November 2009. |
| Background Documents:<br>(Access via Contact Officer) | Access via Contact Officer.  |